Golden Pointe School of Ballet

Health and Safety Policy

This is a statement of general policy and arrangements for Golden Pointe School of Ballet.

We will actively maintain and promote good health and safety procedures and will:

· Maintain safe and healthy work conditions

· Provide adequate control of the health and safety risks at our school

· Be open to comments and suggestions from our employees, students and their parents on matters relating to health and safety

· Provide information, instruction and supervision for employees and students and make them aware of this policy

· Ensure all employees are capable of doing their tasks, hold any required qualifications, and that they receive adequate training

· Record any harm or injuries that occur in an Accident Book and make changes where required to avoid similar incidents in the future

· Regularly review and update this policy

Amy Gould has overall responsibility for health and safety.

During classes:

- We will keep record of anyone entering classes

- Students should make sure ribbons are tied correctly

- Students must be punctual for their class in order to not miss any warm-up during class

- Water is permitted and encouraged on warmer days

- If a student feels unwell or is injured, they should make the teacher aware immediately

- If the fire alarm sounds, students, parents and teachers should follow the Fire Evacuation Policy at their venue

Amy Gould and all the teaching staff at Golden Pointe School or Ballet have day-to-day responsibility for ensuring this policy is put into practice

A Health & Safety Law poster is displayed on the notice board in all venues

A First Aid box is located in all venues

An Accident Book is located in all venues

In the case of an emergency or serious injury, please contact the emergency services on 999